

## Advocate Illinois Masonic Medical Center Podiatry Medical Students

**Site Preceptor:** Adam E. Fleischer, DPM, MPH, FACFAS  
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**Department Orientation:** 8:00AM  
**Hospital Location:** **Advocate Illinois Masonic Medical Center Main Hospital Building**  
located at 836 W. Wellington Avenue in Chicago, Illinois.

The Site Coordinator will email you the Reporting Instructions one week prior to the start of your rotation outlining the details of your mandatory orientation. Please note - contact the Site Coordinator for a new orientation date if your first day falls on a legal holiday. Our Chief Resident will also get in touch with you for first day instructions.

Podiatry is a four-week elective rotation offered only to the students from the Dr. William M. Scholl College of Podiatric Medicine at Rosalind Franklin University of Medicine & Science.

**Required Paperwork:** Your application and required documentation will be required via Medhub.

**Rotation will be placed in jeopardy of CANCELATION if application in Medhub is not received and completed by 12 Noon of the (Four) 4-week deadline date.**

**Rotation Description:** Busy program in a large community hospital supporting 9 other residencies and 3 fellowships. Days can be long. Balance between in-patient care – good exposure to medical management of the podiatry patient and outpatient clinics. All surgical exposure will be at Advocate Illinois Masonic Medical Center. Students are not allowed to rotate at surgical centers. Car essential.

**Rotation Objectives:** 1. Exposure to podiatric medicine and surgery in a hospital and outpatient setting. 2. Gain an understanding of hospital protocol. 3. Gain an understanding of structure and organization of a podiatric medicine and surgery residency program.

### **Things to know:**

- You will receive a Medical Student Hospital Access Badge. Students must bring and wear their school id badge with picture on your first day and every day. This **MUST** be worn above the waist and visible.
- **Mandatory** - the following videos/PowerPoint, **MUST** be viewed four (4) weeks prior to rotation start date. Students not complying with this protocol **will not be allowed to start** their rotation.
  - View the Universal Protocol and Hand Hygiene
  - View the Neptune Surgical Fluid Waste Management System PowerPoint
  - Computer Based Training (CBT) for obtaining scrubs “Certificate”
- OR locker - will be assigned by the Coordinator Medical Student Affairs
- Scrubs are available in the OR 5<sup>th</sup> floor locker room – through the ScrubEX Machine a dispensing unit.
- **Scrub Suit Policy will be included in Orientation packet emailed to students before their first day of rotation.**
- Scheduled absences must be approved by the Chief Resident and Program Director. A Scholl College **Time Off Request Form** will need to be completed by the student prior to approval of the requested time off. These forms are available through the Clerkship Office at Scholl College and the residency office coordinator Gladys Vera.
- Any unplanned absences must be reported to the Chief Resident, numbers will be provided to students in the Extern Manual issued prior to the start of the rotation via e-mail from the Site Coordinator.
- Please note a student may be required to make the days up at the end of their rotation/end of the academic year.

**On final day of rotation:** The Student Clearance Form is to be completed and returned to the Site Student Coordinator along with Medical Student Access badge, and parking permit hang tag if applicable. Please note that the evaluation of the rotation will be held if the clearance procedure is not completed.

**If Lost/damaged - replacement fees are:** (Subject to change)

- Medical Student Access badge \$10.00
- Parking Hang Tag \$15.00 (if applicable)